

March 27, 2018

A regular meeting of the Alexandria Central School Board of Education, held in the Auditorium, was called to order at 7:00 p.m. by Board President, Jane Aikins.

Those present: Jane Aikins, Suzanne Hunter, Andrea Adsit, Betty Compeau, Stephen Dreizler, James VanCour, Christopher Clapper, and Stephen Miskell.

Arrived at 7:20: Christine Lingenfelter

Presentations

Students of the Month

-February & March Elementary Students of the Month- Abigail Madison, Saige Baker, Jerica Parrow & Rosaleigh Parker

-February & March Secondary Students of the Month- Dylan Matice & Marissa Ely

French Club – Request for trip to Ottawa

Mrs. Lori Turgeon, French Club Advisor and Student, Marissa Ely presented Motion by VanCour, seconded by Adsit that on the recommendation of the Superintendent to approve the French Club going to Ottawa on May 16, 2018.
6 yes 0 no Motion Carried

Christine Lingenfelter arrived at 7:20 p.m.

Annual Fire Inspection Report

Mr. John Warneck, NCE Environmental Consultants presented the report Motion by Compeau, seconded by Hunter that on the recommendation of the Superintendent to accept the annual fire report inspection as presented.
7 yes 0 no Motion Carried

Annual Special Education Report 2017-2018

Mrs. Pamela Monica, School Psychologist / CSE Chairperson presented

BOCES Presentation

Mr. Kevin Durr, School Counselor presented

Presentation- Students of the Month

Presentation - French Club Trip to Ottawa

Presentation - Annual Fire Inspection Report, Mr. John Warneck of NCE Environmental Consultants

Presentation - Annual Special Education Report 2017-2018, Mrs. Pamela Monica

Presentation - BOCES Report, Mr. Kevin Durr

Fiscal Reports

Mr. Stephen Miskell, School Business Official presented

- **Treasurer’s Report- March 1, 2018**
- **Third Budget Presentation**

Motion by Adsit, seconded by Hunter to approve the Fiscal Reports as presented.

7 yes 0 no Motion Carried

Public Participation

-Mr. Richard Campany- Thanked the board for allowing the FFA to attend winter camp at Oswegatchie

Approve Minutes

Motion by Dreizler, seconded by VanCour to approve the minutes of the February 27, 2018 regular board meeting.

6 yes 0 no 1 Abstain (Adsit) Motion Carried

Motion by Adsit, seconded by Hunter to approve the minutes of the March 12, 2018 special board meeting.

4 yes 0 no 3 Abstain (Adsit, Dreizler, Lingenfelter) Motion Carried

CSE/CPSE/504 Placements

Motion by Dreizler, seconded by Compeau that on the recommendation of the Committee on Special Education to place students for the next twelve months.

7 yes 0 no Motion Carried

Motion by VanCour, seconded by Adsit that on the recommendation of the Committee on Preschool Special Education to place students for the next twelve months.

7 yes 0 no Motion Carried

Motion by Compeau, seconded by Hunter that on the recommendation of the 504 Committee to approve 504 plans for the next twelve months.

7 yes 0 no Motion Carried

Use of Building - Chamber of Commerce Job Fair

Motion by VanCour, seconded by Adsit that on the recommendation of the Superintendent to approve the Chamber of Commerce request for use of the building on Wednesday, April 18, 2018, for a Job Fair in the High School Cafeteria from 2:00 p.m. until 6:00 p.m.

7 yes 0 no Motion Carried

Presentation- Fiscal Reports, Mr. Stephen Miskell, School Business Official
Public Participation
Minutes
CSE/CPSE/504 Placements
Use of Building - Chamber of Commerce Job Fair

Use of Building - Cub Scouts Pinewood Derby

Motion by Compeau, seconded by Hunter that on the recommendation of the Superintendent to approve the Cub Scouts Den 65 request for use of the building on Saturday, April 21, 2018, for the Pinewood Derby in the MPR Room from 12:00 p.m. until 3:00 p.m.

7 yes 0 no Motion Carried

Jefferson-Lewis BOCES School Calendar

Motion by VanCour, seconded by Adsit that on the recommendation of the Superintendent to approve the Jefferson-Lewis BOCES school calendar for the 2017-2018 school year.

7 yes 0 no Motion Carried

Reserve Fund Proposition

Motion by Adsit, seconded by Hunter that on the recommendation of the Superintendent to approve the resolution regarding the Reserve Fund Proposition. (See attached- Roll Call Needed)

7 yes 0 no Motion Carried

Adoption of the Budget Legal Notice for 2018-2019

Motion by Dreizler, seconded by Vancour that on the recommendation of the Superintendent to adopt the Budget Legal Notice for 2018-2019. (See attached)

7 yes 0 no Motion Carried

Capital Outlay Project Approval

Motion by VanCour, seconded by Hunter that on the recommendation of the Superintendent to approve a Capital Outlay Project for 2018-2019. The project will include the replacement of exterior and interior doors and classroom renovations.

7 yes 0 no Motion Carried

Capital Outlay Project -Bid Approval

Award of Contract 2017/18 Capital Outlay Project

ACS-SED Project #22-02-02-04-0-001-016

King + King Project #17-44-5872

Use of Building - Cub Scouts Pinewood Derby

Approval of Jefferson-Lewis BOCES School Calendar

Reserve Fund Proposition

Adoption of the Budget Legal Notice for 2018-2019

Capital Outlay Project Approval

Capital Outlay Project -Bid Approval

Motion by Adsit, seconded by VanCour that on the recommendation of the Board of Education, to award contract to the following company for the Capital Outlay Project for 2018-2019:

General Construction Contract: Award of contract to the lowest qualified bidder, Black

Horse Group LLC, Watertown, New York in the following amount:

Base Bid \$66,471.00

Alternate #2 \$5,069.00

Total \$71,540.00

PROJECT: Alexandria CSD 2017-18 Capital Outlay										PROJECT NUMBER: 17-44-5872 PAGE OF						
CONTRACT: GENERAL CONSTRUCTION WORK										DATE: 22-Mar-18						
CONTRACTOR	BASE BID	#1 Technology Classroom (Add)	#2 New Doors and Hardware (Add)	ALTERNATES					BID SEC	ADD. REC'D.					TOTAL	
										1	2	3	4	5		
																0
Whitton Construction	84,900	24,000	5,600						X		X					114,500
Black Horse Group	66,471	17,078	5,069						X		X					88,618
Dow Electric	118,983	26,513	8,137						X		X					153,633
Con Tech Building	75,977	18,356	4,230						X		X					98,563
																0
																0
																0
																0
																0
																0
																0
LOW BID		66,471														
TOT. W/ ADDS															88,618	

The contractor must comply with the contractual requirements by furnishing the bond and insurance certificates along with the other documents required of successful bidders.

7 yes 0 no Motion Carried

Safety Plan

Motion by VanCour, seconded by Hunter that on the recommendation of the Superintendent to approve the safety plan that has been presented to the Board of Education. The safety plan is a controlled document due to its sensitive nature and will not be made available for public review.

7 yes 0 no Motion Carried

Internship Approval - Kristin Youngs, Jared Plants and Kevin Welsh

Motion by Adsit, seconded by Dreizler that on the recommendation of the Superintendent to approve the Administrative Internships of Kristin Youngs, Jared Plantz and Kevin Welsh at Alexandria Central School for the 2018-2019 School year.

7 yes 0 no Motion Carried

Capital Outlay Project -Bid Approval (cont.)

Safety Plan Approval

Internship Approval-
Kristen Youngs, Jared
Plantz and Kevin Welsh

Volunteer Coaching Appointment

Motion by Adsit, seconded by Hunter that on the recommendation of Christopher Marshall, Athletic Coordinator, to approve Diane Bush as Volunteer Assistant for Baseball and Softball for the 2017-2018 school year. All coaching certifications and fingerprint clearance have been completed.
7 yes 0 no Motion Carried

Appoint Volunteer
Baseball/Softball
Assistant- Diane Bush

Appoint FFA Advisor

Motion by VanCour, seconded by Compeau that on the recommendation of the Superintendent to appoint Matthew Greene as FFA Advisor, effective April 16, 2018, for the remainder of the 2017-2018 school year at the prorated stipend rate per the ACFA contract.
7 yes 0 no Motion Carried

Appoint FFA Advisor-
Matt Greene

Substitutes

Motion by Adsit, seconded by Hunter that on the recommendation of the Superintendent, to appoint the following substitutes for the 2017-2018 School year:

<i>Name</i>	<i>Positions</i>	<i>Certified</i>	<i>Fingerprinted</i>	<i>Education</i>
Alexandra Bearup- New	Sub. Teacher // Aide // Asst	No	Yes	Assoc. or less

Instructional Substitute
Approval- Alexandra
Bearup

7 yes 0 no Motion Carried

Administrative Reports

-Mrs. Kylie Morgia, Secondary Principal- Congrats to two Odyssey of the Mind teams going to states April 6th and 7th and the 11th grade team that received the creativity award. National Honor Society Inductions will be April 5th. Accelerated Math and Science courses offered next year for 8th grade students. Three SUPA classes will be offered next year. Offering a sign language class from JCC next year as well. Working diligently on student schedules and new bell schedule for next year. Meeting with Teachers regularly to discuss plans for next year. Everything is moving in the right direction. Makerspace construction will begin over spring break. A field trip is planned with 2 staff members to visit other makerspaces in the area. Attending iReady group meetings at BOCES monthly.

Administrative Reports

-Mrs. Amy St. Croix, Elementary Principal- NYS Assessments changed from 3 to 2 days. ELA's will be April 11th and 12th. Math will be the 2nd and 3rd of May. Literacy and science standards will be intertwined next year. In regards to Next Gen Standards, ACS is ahead of the state timeline. Cindy Tidd was thanked for the outstanding job on the newsletter last month.

-Mr. Christopher Clapper, Superintendent- There is a new twitter feed on the ACS website and used privately for professional development. Safety plan discussions have taken place with Trooper Doldo. A BOCES vulnerability assessment done today. ACS doors have been numbered for police response. Safety Flip charts have been made for Teachers and staff. Student drop off and pick up will be changed beginning on April 30th based on the police recommendations.

Board of Education

1) District Committees

- Athletics Committee; BOE Reps Aikins, Adsit and VanCour
- Next Meeting TBA

- Budget/Finance/Audit Committee; BOE Reps Dreizler, Adsit and VanCour
- Next meeting TBA

- Buildings & Grounds Committee; BOE Reps VanCour, Dreizler and Lingenfelter
- Monday, April 2, 2018 at 5:00 p.m.

- Policy Committee; BOE Reps Betty Compeau, Suzanne Hunter and James VanCour
- Next meeting TBA
-
- Safety Committee; Kylie Morgia, Amy St. Croix, Patricia Wagoner, Hayley Ascough, Pam Monica, Dan Hammond, Pat Hunneyman and Cheryl VanBrocklin
- Next meeting TBA

Public Participation

-Patty Wagoner- Question regarding the Community Active shooter presentation.

-Stephen Dreizler- 22 participants for the first ACS trap meet.

-Suzanne Hunter- Welcomed to Matt Greene, the newly appointed Agriculture Teacher at Alexandria Central.

-Andrea Adsit- Thanked the community and staff for all of their hard work and support.

Board of Education-
District Committees

Public Participation

-Betty Compeau- Stated she was happy with the community dinner and appreciated Mr. Durr's presentation.

-Jim VanCour- Thanked Jarret Parrow and the town for all of their help and hard work for ACS.

-Jane Aikins- Stated she was impressed with the vocal music singing at the crunch game.

Upcoming Meetings & Events:

- Regional NHS Recognition Ceremony at WHS - Wednesday, 3/28/18 at 6:00 p.m.
- Good Friday- No School - Friday, 3/30/18
- Chamber of Commerce Easter Egg Hunt at ACS – Saturday, 3/31/18 at 9:00 a.m.
- Career Day at TIHS for 10th Grade - Wednesday, 4/4/18 at 8:30 a.m.
- ACS NHS Induction Ceremony - Thursday, 4/5/18 at 5:30 p.m. -Dinner at Bonnie Castle. 7:30 p.m. - Induction in ACS Auditorium.
- OM Competition at SUNY Binghamton - Friday and Saturday, 4/6/18 & 4/7/18
- Bi-County Band/Chorus at Belleville-Henderson - Friday and Saturday, 4/6/18 & 4/7/18
- Community Active Shooter Presentation - Tuesday, 4/10/18 at 6:00 p.m.
- Grade 3-8 ELA Testing - Wednesday, 4/11/18 to Friday, 4/13/18
- Class of 2021 Purple and White Night - Thursday, 4/12/2018
- NYSSMA Solo Performances at Carthage HS - Friday, 4/13/18
- Petition Submission Deadline for Vacant BOE Seats- Monday, 4/16/18 at 5:00 p.m.
- Grades 6-12 Spring Band Concert - Tuesday, 4/17/18 at 7:00 p.m.
- Chamber Job Fair - Wednesday, 4/18/18 from 2:00 p.m. to 6:00 p.m. in the HS Cafeteria
- Board of Education Board Meeting - Wednesday, 4/18/18 at 7:00 p.m.

Executive Session

Motion by VanCour, seconded by Hunter to go into executive session for personnel reasons. Time: 8:37 p.m.

7 yes 0 no Motion Carried

Motion by Lingenfelter, seconded by Adsit to come out of executive session and reconvene into regular meeting.

Time: 10:37 p.m.

7 yes 0 no Motion Carried

Adjournment

Time: 10:37 p.m.

Motion by VanCour, Seconded by Hunter to adjourn. The meeting was adjourned at 10:37 p.m.

Public Participation (Cont.)

Upcoming Meetings & Events

Executive Session

Adjournment

**MEETING OF THE BOARD OF EDUCATION OF THE
ALEXANDRIA CENTRAL SCHOOL DISTRICT
IN THE COUNTY OF JEFFERSON, NEW YORK
MARCH 27, 2018**

A regular meeting of the Board of Education of the Alexandria Central School District (the "District") in the County of Jefferson, New York was held in the Auditorium at 34 Bolton Street in Alexandria Bay, New York, at 7:00 o'clock p.m.

There were present: Jane Aikins, Suzanne Hunter, Andrea Adsit, Betty Compeau, Stephen Dreizler, Christine Lingenfelter and James VanCour.

There were absent: None

Others Also Present: Stephen Miskell-School Business Administrator, Amy St. Croix-Elementary Principal, Kylie Morgia- Secondary Principal and Christopher Clapper-Superintendent of Schools.

* * * * *

It was moved by Member Adsit and seconded by Member Hunter that the following resolutions be adopted:

RECITAL

WHEREAS, the District is a local agency pursuant to the New York State Environmental Quality Review Act (“SEQRA”), ECL Section 8-0101, et seq., and implementing regulations, 6 NYCRR Part 617 (the “Regulations”); and

WHEREAS, the District is considering establishing a new capital reserve pursuant to Section 3651 of the Education Law (the “Action”) and

WHEREAS, the District has reviewed the classifications of actions contained in the Regulations; and

BE IT RESOLVED by this Board of Education as follows:

Section 1. The Board of Education of the District hereby determines that the Action constitutes a Type II Action pursuant to Part 617.5(c)(8) of the Regulations and as such is not subject to review under SEQRA.

Section 2. The proposition hereinafter set forth is hereby authorized to be submitted for the approval of the qualified voters at the annual school district election to be held in the District on May 15, 2018.

Section 3. The District Clerk is hereby authorized and directed to include as a part of the notice of the annual district meeting and election notice with reference to the submission of said proposition in substantially the following form:

NOTICE IS HEREBY FURTHER GIVEN that at said annual election to be held on May 15, 2018, the following proposition will be submitted:

RESERVE PROPOSITION

Shall the following resolution be adopted:

RESOLVED, that the Board of Education of the Alexandria Central School District is hereby authorized to establish a new ten-year capital reserve pursuant to Section 3651 of the Education Law in an amount not to exceed \$1,000,000 to be used for renovations and additions to all District facilities, including purchase of equipment, technology upgrades, classroom equipment and/or school infrastructure equipment, site development, storm and sanitary sewer, driveways, and parking lots, such reserve fund to be funded from (i) year-end budget surplus funds known as unassigned fund balance, as available, for the fiscal year ended June 30, 2018 and each fiscal year thereafter for the term of the reserve fund, (ii) future transfers of excess monies from Board of Education designated reserves,

(iii) amounts from budgetary appropriations from time to time, and (iv) New York State Aid received and made available by the Board of Education from time to time, all as permitted by law.

If necessary, due to space constraints on the voting machines, said proposition may be presented in substantially the following abbreviated form:

RESERVE PROPOSITION

Shall the following resolution be adopted:

RESOLVED, that the Board of Education of the District is authorized to establish a new ten-year capital reserve pursuant to Section 3651 of the Education Law in an amount not to exceed \$1,000,000 to be used for renovations and additions to all District facilities, such reserve fund to be funded from (i) year-end budget surplus funds, as available, for the fiscal year ended June 30, 2018 and each fiscal year thereafter, (ii) future transfers of excess monies from designated reserves, (iii) amounts from budgetary appropriations from time to time, and (iv) New York State Aid received and made available by the Board of Education from time to time, all as permitted by law.

Section 4. This resolution shall take effect immediately.

The motion having been duly moved, the resolution was acted upon by the Board of Education and there were seven (7) votes in favor of the resolution and zero (0) votes against the resolution as follows:

Jane Aikins	<u>Yes</u> _____
Suzanne Hunter	<u>Yes</u> _____
Andrea Adsit	<u>Yes</u> _____
Betty Compeau	<u>Yes</u> _____
Stephen Dreizler	<u>Yes</u> _____
Christine Lingenfelter	<u>Yes</u> _____
James VanCour	<u>Yes</u> _____

The resolution was thereafter declared adopted.

State of New York :
:ss.
County of Jefferson :

I, the undersigned District Clerk of the Alexandria Central School District, in the County of Jefferson, State of New York, **HEREBY CERTIFY:**

That I have compared the annexed extract from the minutes of a meeting of the Board of Education of said School District, including the resolution contained therein, held on March [], 2018, with the original thereof on file in my office, and that the same is a true, complete and correct copy thereof and of the whole of said original minutes so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that all members of said Board had due notice of said meeting.

I FURTHER CERTIFY that, pursuant to Section 103 of the Public Officers Law (Open Meetings Law) said meeting was open to the general public.

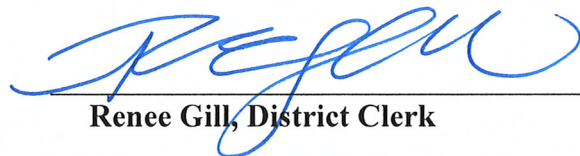
I FURTHER CERTIFY that, prior, to the time of said meeting, I duly caused a public notice of the time and place of said meeting to be given to the following newspapers and/or other news media as follows:

Thousand Island Sun and Watertown Daily Times **March 19, 2018**

I FURTHER CERTIFY that prior to the time of said meeting, I duly caused public notice of the time and place of said meeting to be conspicuously posted in the following designated public location(s) on the following dates:

Designated Location(s) of Posted Notice **March 19, 2018**
District Office and District Website

IN WITNESS WHEREOF, I have hereunto set my hand and seal and affixed the corporate seal of the Alexandria Central School District, County of Jefferson, New York, this 28th day of March, 2018.



Renee Gill, District Clerk

[SEAL]

LEGAL NOTICE
NOTICE OF ANNUAL MEETING, BUDGET VOTE, AND ELECTION
ALEXANDRIA CENTRAL SCHOOL DISTRICT

NOTICE IS HEREBY GIVEN, that a public hearing of the qualified voters of the Alexandria Central School District, Jefferson County, and Alexandria Bay, New York will be held in the Alexandria Central School Auditorium in said District on May 8, 2018 at 7:00 p.m. prevailing time, for the presentation of the budget. The budget will be available for review on May 1, 2018.

The annual meeting of the qualified voters of the Alexandria Central School, Jefferson County, New York will be held in the Auditorium of the School Building located at 34 Bolton Avenue, Alexandria Bay, New York, on May 15, 2018 between the hours of 7:00 a.m. through 8:00 p.m., prevailing time, at which time the polls will be opened to vote by paper ballot upon the following items:

1. To adopt the annual budget of the School District for the fiscal year 2018-2019 and to authorize the requisite portion thereof to be raised by taxation on the taxable property of the District.
2. Shall the Board of Education of the Alexandria Central School District be authorized to establish a new ten-year capital reserve pursuant to Section 3651 of the Education Law in an amount not to exceed \$1,000,000 to be used for renovations and additions to all District facilities, including purchase of equipment, technology upgrades, classroom equipment and/or school infrastructure equipment, site development, storm and sanitary sewer, driveways, and parking lots, such reserve fund to be funded from (i) year-end budget surplus funds known as unassigned fund balance, as available, for the fiscal year ended June 30, 2018 and each fiscal year thereafter for the term of the reserve fund, (ii) future transfers of excess monies from Board of Education designated reserves, (iii) amounts from budgetary appropriations from time to time, and (iv) New York State Aid received and made available by the Board of Education from time to time, all as permitted by law?
3. To elect two (2) members of the Board of Education. The seats currently held by Stephen Dreizler and Andrea Adsit, are three-year terms commencing July 1, 2018 and expiring June 30, 2021.

NOTICE IS ALSO GIVEN, that application for absentee ballots may be applied for at the office of the District Clerk at 34 Bolton Avenue, Alexandria Bay, New York 13607. Such application must be received by the District Clerk at least seven days prior to the election, if the ballot is to be mailed to the voter, or the day before the election, if the ballot is to be delivered personally to the voter. A list of all persons to whom absentee ballots shall have been issued will be available for inspection during regular business hours in said office of the Clerk during the five days prior to the day of election excluding Saturdays, Sundays, and holidays, and such list will be posted at the polling place.

AND FURTHER NOTICE IS HEREBY GIVEN, that petitions nominating candidates for the office of member of the Board of Education shall be filed with the Clerk of said School District at the District Office, 34 Bolton Avenue, not later than 5:00 p.m. on April 16, 2018. Each petition shall be directed to the Clerk of the District and shall be signed by at least 25 voters, must state the name and residence of the candidate, and shall describe the specific vacancy for which the candidate is nominated.

The qualified voters of the School District shall be entitled to vote at said annual vote and election. A qualified voter is one who is (1) a citizen of the United States of America, (2) eighteen years of age or older, and (3) resident within the School District for a period of thirty (30) days preceding the annual vote and election. The School District may require all persons offering to vote on the budget and election to provide proof of residency pursuant to Education Law §2018-c. The District may also require all persons offering to vote to provide their signature, printed name, and address.

Renee Gill
School District Clerk

To be published in the Watertown Times and Thousand Islands Sun on: March 28, 2018, April 10, 2018, April 24, 2018, and May 8, 2018.